

WASHINGTON STATE GOOD SAMS CLUB

BY-LAWS

ARTICLE I – NAME

This organization shall be known as the Washington State Good Sams Club. The organization will always use the terminology “State Club” when referring to its organization. The State Club was incorporated with the State of Washington Secretary of State on April 18, 1986 as the “Washington State Good Sams”.

ARTICLE II – PURPOSE

It is the purpose of this State Club to promote the use and enjoyment of recreational vehicles and outdoor fellowship among its members through trips and group activities. This State Club shall maintain an attitude which is strictly non-sectarian, non-partisan, non-sectional, non-racial, and non-profit.

ARTICLE III – MEMBERSHIP

Section 1. Each membership includes one couple or single, and any dependent children living with them.

Section 2. Members of the State Club will be classified as either Chapter Members or Members-at-Large. Members-at-Large will be defined as those members who do not belong to a Chapter. Chapter Members will be defined as belonging to one or more local Chapters.

Section 3. All members of the State Club must be members in good standing with both the State Club and, for Chapter Members, any local chapter to which they belong.

ARTICLE IV – CHAPTERS AND DUES

Section 1. The State Club reserves all rights to charter Chapters of the Washington State Good Sams Club, and further reserves the right to withdraw or nullify any and all such charters upon proof of non-compliance with these State By-Laws. All existing chapters previously chartered within Washington state and remaining in existence as of January 1, 2023 shall be considered as existing chapters of the Washington State Good Sams Club going forward.

Section 2. Each duly chartered chapter may be required to provide the State Club with a copy of its standard operating procedures to assure compliance with these By-Laws and requirements for granting a chapter charter.

Section 3. Each local chapter is authorized to levy annual or semi-annual dues as agreed upon through a vote of their membership.

Section 4. Annual dues for the State Club shall be set by the State Board. Any changes in the State dues shall be proposed at the first Board meeting of the year, and written notice of the amount of change in state dues per membership shall be sent to the Chapter Presidents within the state to be discussed with their Chapter members. A vote on the amount of any State dues change will be taken at the next Board meeting. The change in dues will require an affirmative vote of seventy-five percent (75%) of the eligible voting Board members present. The state dues will be placed in the State Club Treasury.

Section 5. Each Chapter treasurer shall collect Annual State Club dues for the coming calendar year, and submit them along with a written list of all chapter members showing the individual members name, address and other contact information, directly to the State Secretary on or before December 1. Members-at-large will submit dues directly to the State Secretary before January 1st of each year.

Section 6. Only dues-paying members of the State Club shall be eligible to participate in its business meetings or to serve in any of its elective or appointed positions.

ARTICLE V – DUTIES OF OFFICERS

Section 1. STATE PRESIDENT. The State President is elected to a two-year term. The term of the State President shall begin on January 1st of each even-numbered calendar year, with the election occurring in the preceding year's meetings.

The State President may not be a member of the State Treasurer's family.

The Functions of the State President are:

1. To represent and uphold the State Club By-Laws, and General Policies of the State Club.
2. To negotiate or facilitate all contracts and insurance for the State Club.

3. To act as the advisor in the administration of the State Club and Chapters business.
4. To administer the formation of new Chapters.
5. To officiate at State Campouts (Rallies).
6. To appoint all State Vice-Presidents and other named officers as described in these By-Laws, and such additional officers as deemed necessary.
7. To receive Nominations for State President and State Treasurer from the Chapters and present them to the State Board for a vote of the Board at the fall meeting.
8. A discretionary fund (and or credit card) in an amount determined by the Board shall be available to the State President to facilitate State Club obligations.
9. To perform other functions as specified by the State Club Board of Directors.

Section 2. STATE VICE PRESIDENTS. State Vice President will serve as the representative of the State President in an assigned area of the state or when assisting on State Club activities. The functions of the State Vice President are:

1. To assist in the formation of new Chapters.
2. To supervise State Club activities in areas as requested by the State President.
3. To act as advisor to Chapters when requested by the State President.
4. Other duties and projects as requested by the State President.

Section 3. STATE SECRETARY. The State Secretary is appointed to a two-year term by the State President.

The functions of the State Secretary are:

1. To handle all correspondence as assigned by the State President.
2. To attend all regular and special meetings of the Board, with responsibilities for recording the minutes of meetings with time and place, how called and authorized, the notice given thereof, the names of those present, reading minutes of the previous meeting and recording roll call.
3. If requested, assist the presiding officer in preparing the agenda.

4. To have a list of all standing committees and file their reports when presented.
5. To have a copy of the State Club By-Laws available.
6. Assist in sending out all State Club meeting notices.
7. Maintain records on all members of the State Club, Chapter members and Members-at-Large.
8. Deliver rosters to each chapter representative and Member-at Large at the fall State Club meeting, to be updated and returned with dues payments to the State Club Secretary by December 1st of each year.
9. The State Secretary shall deposit dues payments into the State Treasury.

Section 4. STATE TREASURER. The State Treasurer is elected to a two-year term by the State Board. The term of the State Treasurer shall begin on January 1st of each odd-numbered calendar year, with the election occurring in the preceding year's meetings.

The Treasurer may not be a member of the State President's family.

The Functions of the State Treasurer are:

1. To have custody of all funds, securities, and assets of the State Club.
2. To obtain a Bond to cover the State President, State Secretary, and State Treasurer for an amount sufficient to cover the funds in the Treasury.
3. To be responsible for keeping full and accurate accounts of all receipts and disbursements, and to make a report of same at all regularly scheduled meetings.
4. To pay only those expenses which have been approved by the State Club Board. All disbursements will be made by check or State Club credit card.
5. To prepare a quarterly itemized financial report to be presented at State Club meetings.
6. To prepare or have prepared, to file, and to retain in records the annual State Incorporation filing, and any tax filings as required.

Section 5. STATE WAGONMASTER. At the direction of the State President the State Wagon-master is responsible to serve as the Chairperson of the parking committee, and any other duties as designated by the State President.

Section 6. LEGISLATIVE REPRESENTATIVE. The Legislative Representative is responsible for keeping track of all potential laws affecting RV owners within the State and notifying the State Board of such, and any other duties as required.

Section 7. NEWSLETTER EDITOR. The Newsletter Editor is responsible for submitting to the State President the State Club's publication of the "Happy Wheels" newsletter, and other duties as required.

ARTICLE VI – BOARD OF DIRECTORS

Section 1. Each Chapter is entitled to representation on the Board of Directors (the Board). Each chapter's delegate to the Board is their chapter President, or alternatively a chapter may designate another chapter member to be their delegate member of the Board. A Chapter may decline to designate a person to be their Board member (delegate). The Board of Directors (the Board) is composed of all Chapter's designated delegates.

Section 2. The Board shall meet at least two times a year or as often as necessary to conduct business. The State President shall determine the time and place of all Board meetings. Meetings may be held in any manner provided by law. Notices of meetings may be provided in any manner prescribed by law. Meetings of the State Board shall be open to the general members to observe.

Section 3. A quorum for the meeting shall consist of one-third (1/3) of the appointed Board members. A meeting may be conducted electronically to allow for obtaining the quorum.

Section 4. Robert's Rules of Order shall govern all business meetings which will be conducted as follows:

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Introduction of Guests
5. Reading of minutes of previous meeting
6. Treasurer's report-presentation of bills
7. Reading of Correspondence
8. Reports of Committees
9. Unfinished Business
10. New Business
11. Good of the Order

12. Adjournment

Section 5. The State officers shall be allowed to attend and participate in the State Board of Directors' meetings as recommending persons, but have no voting power. The State President will vote on those issues that come before the Board only in the event of a tie.

Section 6. The Board of Directors has the authority to establish, regulate and control the State Treasury, and to set a reasonable amount for annual dues to be paid by all Members within the State, to be placed in the State Treasury. Any change of the dues amount must be approved by the Board of Directors by an affirmative vote of seventy-five percent (75%) of the State Board attendees at the meeting.

Section 7. The Board has the authority to establish standards for chartering of new chapters as it deems appropriate.

Section 8. When meeting, the Board has the voting power to reconcile serious disputes within the Club and within any Chapter of the Club.

Section 9. Elections of State Officers required to be elected shall be conducted by the Board of Directors at the last regularly-scheduled meeting of the year, from nominations received by the President and presented to the meeting, or received from the floor.

Upon the death, resignation, or departure of the President or Treasurer, the State President, or if vacant the State Secretary, will conduct a special meeting of the Board as soon as possible, for the purpose of electing a replacement officer for the remainder of the unexpired term.

Section 10. It is the responsibility of members of the Board of Directors:

1. To attend a Board Meeting as the delegate of his/her chapter, and to report the proceedings of such meetings to the Chapter members.
2. To vote on such items as come before the Board on behalf of their Chapter.
3. To make written request of the State President, on behalf of the Chapter, for those items to be placed on the Board agenda.
4. To present to the Board of Directors any proposed amendments to the By-Laws.

5. To serve on committees voluntarily or by appointment for the good of the Board of Directors and the State Club.
6. To obtain written support of twenty-five percent (25%) of the State Board of Directors membership to convene a special Board meeting.
7. To bring nominations for the elective offices forward from their Chapter to the State President and to State Board meetings.

ARTICLE VII – STATE TREASURY

Section 1. All monies received by the State Club from dues, outings or rallies or any other sources shall be placed in the State Treasury.

Section 2. All expenditures of monies from the State Treasury shall be ratified by the Board at a Board Meeting.

Section 3. All disbursements from the State Treasury shall be by check, or credit card. Subject to the approval of the Board of Directors, a discretionary fund in an amount determined by the Board of Directors may be set up in order to pay the normal office operational expenses of the State President and the State Treasurer that occur between State Club meetings. All transactions shall be duly recorded in the financial records of the State Organization.

Section 4. The Board of Directors shall appoint three members of the Board to act as an audit committee with the State President acting as Chairperson. An audit will be conducted yearly at the last State outing and also in the event of a change in the Treasurer. It will be carried out regardless of whether the Treasurer is re-elected. The outgoing and the incoming Treasurer (if applicable) will participate in this audit to attest to their own satisfaction as to the validity of the audit. Special audits shall be initiated by the Board of Directors whenever a change in the State Treasurer occurs. Reports of audits shall be reported to the Board and to the general membership.

ARTICLE VIII – CHAPTER ACTIVITIES

Section 1. CHAPTER RAFFLES - All chapter raffles held at State Club Campouts and Rallies shall be conducted as unlicensed raffles under the guidelines of the Washington State Gambling Commission. All raffle tickets must be sold by Chapter or “At-large” Members to Members, and the prizes awarded to members present at the drawing. All phases of the raffles must be completed during the outing and at the same location.

ARTICLE IX – COMMITTEES

The Board of Directors shall be empowered to appoint such committees as it deems necessary, and to direct the activities of said committees.

ARTICLE X – AMENDMENTS

Section 1. Proposed amendments to the By-Laws must be submitted to the Board of Directors by a Chapter President or their designee, in writing, to be included in the next State Board meeting agenda.

Section 2. The proposed amendment(s) in its final form shall be sent to each Chapter president at least ten days prior to the meeting at which the amendment(s) is to be voted upon.

Section 3. Such proposed amendment(s) shall automatically be an item on subsequent State meeting agendas until properly disposed of by a vote of the membership.

Section 4. The amendment(s) may pass with an affirmative vote of three-fourths (75%) of the eligible voting Board members present.

Article XI – DISSOLUTION

Upon dissolution of the State Club, the Board shall make a plan and implement it to distribute all funds in the State Club Treasury to Charities classified as Charitable Organizations under Section 501(c)3 of Internal Revenue Code, and report the distributions to the membership.

ATTESTATION

The Washington State Good Sams Constitution abolishment and the By-Laws amendments were sent to all Chapters for consideration on March 24, 2023. They were considered at the State Board of Directors (formerly State Committee) business meeting in Lynden, WA, on May 5, 2023, and were adopted by a Unanimous vote.

SIGNED **May 5, 2023**

David Cluett, State President



Mary Grinnell, State Secretary

